



# ST. MARY MAGDALENE CATHOLIC SCHOOL

FORMING THE COMPLETE CHILD THROUGH FAITH, REASON & VIRTUE

## **Family Involvement Commitment (FIC) St. Mary Magdalene Catholic School 2018 - 2019**

The purpose of Family Involvement Commitment (FIC) is to promote equal participation among the families of the school and generate funds. Participating in SMMCS is one of the most important things a parent can do. This program provides an opportunity to meet and work with terrific people.

### **Guidelines:**

- All families are required to participate in the Family Involvement Commitment (PreK-3 through 8th Grade).
- Your participation in this program is recorded and will be available for your review.
- Each two-parent household will be responsible for raising at least **\$350**, and each one-parent household will be responsible for raising at least **\$250** for the 2018-2019 school year.
- Funds can be raised through a combination of ways, including, but not limited to: ***volunteering time for school functions, the Annual Fund, PTO participation, School Board participation, committee membership and/or donations.***
- Items and/or money donated for class and/or teacher projects cannot be used toward FIC requirements.
- Families may not trade or donate FIC credits to other families.
- When working at an event or activity, it is your responsibility to document your time on the FIC cards, which are available in the front office. It is also your responsibility to get the event or activity coordinator, Principal, or Mrs. Trish Duhon to sign your form. After completing the form, you must return it to the school's front office and deposit it into the Commitment Box for recording purposes.
- Families falling short of meeting the Family Involvement Commitment by May 15th will be billed for the remaining balance owed.



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## **Volunteer Credits:**

Each credit is worth \$10

- Two-parent households can receive up to, but no more than 25 credit hours for volunteering.
- Single parent households can receive up to, but no more than 15 credit hours for volunteering.

The following activities are worth one (\$10) credit per hour served:

Teacher Helper, Room Parent, PTO involvement, Shell Houston Open, Office Aide, Field Trip Chaperone (must be VIRTUS trained), Library Aide, set-up and/or breakdown for Spring event, Fall Festival, etc.

**Field Trip Chaperones will receive one credit per hour served (up to 8 hours per family per field trip).**

In order to receive Chaperone credit, the adult MUST be VIRTUS trained. Attending a field trip as a “parent” does not constitute chaperone duty.

Parents MUST meet qualifications and be assigned as a chaperone by the teacher and/or administrator.

PTO Monthly Meeting and/or any Committee Meetings are worth one credit hour per meeting per adult family member in attendance.

**Other volunteer opportunities will be announced through the weekly school newsletter, *The Lion’s Roar*.**

## **Fundraising Commitments:**

Fundraiser:	Credits:
Fall Festival Raffle Tickets	\$ amount = to 100% of sales
Spring Raffle Tickets	\$ amount = to 100% of sales

## **Donations:**

Donations, gifts, grants, matching funds, the Annual Fund, etc. will be accepted at anytime and will be credited at 100% of the total value.

\*\*\*If your family chooses to do a “Buy Out,” you can, at any time, donate your Family Balance.\*\*\*

**Should you have any questions, or would like to see how you can help, please contact Trish at [tduhon@smmcs.org](mailto:tduhon@smmcs.org).**